



Bear Valley Basin
Groundwater Sustainability Agency (BVBGSA)
C/O City of Big Bear Lake, Department of Water and Power
Attention: Reginald A. Lamson
PO Box 1929 Big Bear Lake, CA 92315

Meeting Agenda
June 29, 2020 at 4:00 pm

BOARD MEMBERS

Bob Ludecke, Chair
John Green, Vice Chair
Craig Hjorth, Treasurer
James Miller, Secretary

Pursuant to the Governor Newsom's Executive Orders N-25-20 and N-29-20, this meeting will be held via video conference and the public may call into the meeting in order to reduce the risk of spreading COVID-19. All votes taken during this video conference meeting will be by roll call vote, and the vote will be publicly reported.

MEETING ACCESS INFORMATION

No physical location from which members of the public may observe the meeting and offer public comment will be provided. Please view the meeting, which will be live streamed at <https://us02web.zoom.us/j/85022327655>
Note: a password is required. **Password: bigbear**

Meeting ID for reference: 850 2232 7655

You may call into the meeting by dialing one of the phone numbers below, entering the meeting ID, and entering the password. **Meeting ID: 850 2232 7655 Password: 761262**

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Germantown)
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)

HOW TO PARTICIPATE IN THE PUBLIC FORUM PORTION OF THE MEETING

If you would like to participate in the public forum portion of the meeting, send an email to leagleson@bbldwp.com before the meeting begins and your name will be added to a list for public comments. You must be present at the Zoom meeting to be recognized by the Chair.

OPEN SESSION

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC FORUM

All remarks shall be addressed to the Board as a body only. There is a three-minute maximum time limit when addressing the Board. Please note that California law prohibits the Board from taking action on any item not appearing on the agenda.

1. PUBLIC HEARING

1.1 Resolution No. 2020-XX - Budget for Fiscal Year 2019/20

Board to review and consider adopting Resolution No. 2020-XX approving the budget for Fiscal Year 2019/20.

1.2 Resolution No. 2020-XX - Budget for Fiscal Year 2020/21

Board to review and consider adopting Resolution No. 2020-XX approving the budget for Fiscal Year 2019/20

2. CONSENT CALENDAR

2.1 Approve Minutes of the Board Meeting Dated June 16, 2020

3. ITEMS REMOVED FROM CONSENT CALENDAR

4. DISCUSSION/ACTION ITEMS

4.1 Resolution No. 2020 – XX – First Amendment to the BVBGSA Bylaws

Board to review and considering adopting Resolution No. 2020-XX approving the First Amendment to the BVBGSA Bylaws.

4.2 Approval of Claims Payments

Board to review and consider approving the claims payments as presented in the attached check registers.

4.3 Management and Board Member Discussion

Board members and/or staff to identify matters for future BVBGSA Agenda Items.

ADJOURNMENT



Bear Valley Basin Groundwater Sustainability Agency Agenda Report

DATE: June 29, 2020
TO: Board of Directors
FROM: Reginald A. Lamson, Administrator
RE: Public Hearing and Resolution No. 2020-XX - Budget FY 2019/20

Background & Discussion:

Pursuant to section 12 and 13 of the Joint Powers Agreement for the Formation of the Bear Valley Basin Groundwater Sustainability Agency, and pursuant to Article 7.3 of the Bylaws of Bear Valley Basin Groundwater Sustainability Agency, the Board is to adopt an annual budget by “resolution or otherwise.”

On June 16, 2020, the Board reviewed and discussed proposed Budget for the Fiscal Year ending June 30, 2020. No changes were requested by the Board. The budget is balanced and reflects member agency contributions for administrative costs, for preparation of the Groundwater Sustainability Plan (GSP), and in support of Replenish Big Bear (the Project).

Administrative costs include estimated bank fees, legal and audit fees, purchasing Quickbooks software, and professional fees for preparation of the GSP. Costs for the GSP are fully funded through a grant from the Department of Water Resources (DWR). The City of Big Bear Lake, Department of Water and Power (DWP) is advancing BVBGSA for costs associated with the GSP and will recover those advances from the DWR grant.

Financial Impact:

The proposed Budget is balanced and remains within the funding authorized by the member agencies.

Recommendation:

- 1) Conduct Public Hearing to adopt the BVBGSA Budget for FY 2019/20.
- 2) Adopt Resolution No. 2020-XX adopting the Budget for FY 2019/20.

Attachments:

- 1) Resolution No. 2020-XX Adopting the BVBGSA Budget for FY 2019/20
- 2) BVBGSA Budget for FY 2019/20

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAR VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
APPROVING THE FISCAL YEAR 2019/20 BUDGET**

WHEREAS, on May 25, 2017, the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) was formed; and

WHEREAS, on October 18, 2017, the Board of Directors (Board) acknowledged the updated Joint Powers Agreement (JPA) by and among the City of Big Bear Lake Department of Water and Power, the Big Bear City Community Services District, the Big Bear Municipal Water District, and the Big Bear Regional Wastewater Agency for the BVBGSA; and

WHEREAS, pursuant to the Sections 12 and 13 of the JPA, the Board shall adopt a budget as specified in the bylaws, by resolution or otherwise; and

WHEREAS, on October 18, 2017, the Board adopted the BVBGSA Bylaws and pursuant to the Article 7.3 of the Bylaws, the BVBGSA shall operate pursuant to an operating fund/budget adopted in accordance with Sections 12 and 13 of the Agreement; and

WHEREAS, the Directors have conducted a public hearing and adopted the Fiscal Year 2019/20 Departmental Budget as follows:

1. General Fund appropriated resources in the amount of \$1,040,598 shall be appropriated for use in full and transferred to the following funds:
2. Operations and Maintenance Fund appropriated resources from General Fund of in the amount of \$192,658, and appropriated uses in the amount of \$192,658;
3. Replenish Big Bear Fund appropriated resources from General Fund of in the amount of \$847,940, and appropriated uses in the amount of \$847,940;

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of BVBGSA does hereby approve the Fiscal Year 2019/20 Budget attached hereto.

PASSED, APPROVED, and ADOPTED this 29th day of June, 2020

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert C. Ludecke, President,
Board of Directors

ATTEST:

James Miller, Secretary
Board of Directors

BEAR VALLEY BASIN
GROUNDWATER SUSTAINABILITY AGENCY

FISCAL YEAR ENDING JUNE 30, 2020
BUDGET

JUNE 29, 2020





BEAR VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

TABLE OF CONTENTS

INTRODUCTION	PAGE
Administrator's Message	1-1
CHANGE IN NET ASSETS	
Overview of Revenue and Funding	2-1
FUNDING SOURCES	
Member Contributions	3-1
Grants	3-2
EXPENDITURES	
Summary	4-1
Administrative Details	4-2
Replenish Big Bear Summary	4-3
Replenish Big Bear Details	4-4



Bear Valley Basin

Groundwater Sustainability Agency

C/O City of Big Bear Lake, Department of Water
 Attention: Reginald A. Lamson
 PO Box 1929 Big Bear Lake, CA 92315

DATE: June 29, 2020
TO: Board of Directors
FROM: Reginald A. Lamson, Administrator
 Fiscal Year 2019/20 Budget

In Fiscal Year 2019/20, the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) will pursue two main objectives:

1. Continue to support the efforts of the Replenish Big Bear Project
2. Working toward completion of the Bear Valley Basin Groundwater Sustainability Plan

Replenish Big Bear

Replenish Big Bear is a forward-looking water supply project that protects our community's water supplies well into the future. Upon completion it will supplement the Valley's essential water supplies with hundreds of millions of gallons of clean water each year.

The clean water produced through Replenish Big Bear will be used to enhance water levels throughout the Valley, supporting the area's unique and diverse fish and wildlife. Replenished water levels support the community's recreation and tourism industry and protect the community's drinking water supplies, keeping Big Bear a great place to visit and live.

The member agencies (Big Bear Area Regional Wastewater Management Agency - BBARWA, Big Bear Municipal Water District - BBMWD, Big Bear City Community Services District - BBCCSD, and the City of Big Bear Lake Department of Water and Power - BBLDWP) will continue to move the project through regulatory review and work toward obtaining funding so that the project will be both beneficial to and affordable for the community.

In Fiscal Year 2018/19 each member agency pledged \$250,000 in funding for preliminary design and environmental services. In Fiscal Year 2019/20 an additional \$250,000 was pledged by each member agency.

Bear Valley Basin Groundwater Sustainability Plan

The Bear Valley Basin Groundwater Sustainability Plan (the Plan) is a planning document that may facilitate obtaining future funding for Replenish Big Bear and complies with the Sustainable Groundwater Management Act (SGMA). The Plan is fully funded through a \$177,000 grant from the California Department of Water Resources under Proposition 1. BBLDWP will advance funding for the Plan and be reimbursed with Prop 1 grant proceeds as those are received.

BUDGET FY 2019-20

CHANGE IN NET ASSETS		(A)		(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency		FY 2017-18	FY 2018-19	FY 2019-20			
		Actual	Actual	Proposed Budget	Change	%	Explanation
1	Member Agency Contributions	\$ 89,973	\$ 311,616	\$ 863,598	\$ 551,982	177%	Reimbursements
2	Grants			177,000	177,000	--	Prop 1 Grant for Groundwater Sustainability Plan.
Contributions and Revenues		89,973	311,616	1,040,598	728,982	234%	
	Expenditures	(89,973)	(311,616)	(1,040,598)	(728,982)	234%	Administrative Expenses and Project Spending
Change in Net Assets		\$ -	\$ -	\$ -	\$ -	--	

BUDGET FY 2019-20

CONTRIBUTIONS			(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency				FY 2019-20			
		FY 2017-18	FY 2018-19	Proposed	Change	%	Explanation
		Actual	Actual	Budget			
1	BBARWA	\$ 19,777	\$ 2,418	\$ 3,039	\$ 621	26%	Share of operating expenses
2	BBCCSD	22,520	103,066	286,853	183,787	178%	Share of operating expenses and project costs
3	BBLDWP	27,899	103,066	286,853	183,787	178%	Share of operating expenses and project costs
4	BBMWD	19,777	103,066	286,853	183,787	178%	Share of operating expenses and project costs
Totals		\$ 89,973	\$ 311,616	\$ 863,598	\$ 551,982	177%	

BUDGET FY 2019-20

REVENUES AND INFLOWS		(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency			FY 2019-20			
	FY 2017-18	FY 2018-19	Proposed	Change	%	Explanation
	Actual	Actual	Budget			
1	Prop 1 - Ground water Sustainability Plan		\$ 177,000	\$ 177,000	--	100% of Prop 1 Planning Grant
	Totals	\$ -	\$ 177,000	\$ 177,000	--	

BUDGET FY 2019-20

EXPENDITURE SUMMARY		(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency						
Department	FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Proposed Budget	Change	%	Explanation
1 Administration	\$ 89,713	\$ 9,673	\$ 192,658	\$ 182,985	1892%	Appropriates funds for expected expenditures
2 Replenish Big Bear	260	301,943	847,940	545,997	181%	Appropriates 75% of estimated Replenish Big Bear costs
Totals	\$ 89,973	\$ 311,616	\$ 1,040,598	\$ 728,982	234%	

BUDGET FY 2019-20

Bear Valley Basin Groundwater Sustainability Agency		(A)	(B)	(C)=(B)-(A)	(C)/(A)	Explanation	
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Proposed Budget	Change		%
40-98-6114	Administration Office Supplies/Printing	\$ -	\$ 254	\$ -	\$ (254)	-100%	
40-98-6315	Computers/Software			1,600	1,600	--	Accounting software compatible with Windows 10
40-98-6335	Bank Charges	-	3,243	4,148	905	28%	Full year of activity vs. partial year in FY 18/19
40-98-6400	Professional Services	31,582	-	177,000	177,000	--	Ground Water Sustainability Plan
40-98-6480	Professional Services - Audit	-	3,900	5,410	1,510	39%	Inlcudes audit fees for FY 18/19 plus expected interim audit fees for FY 19/20
40-98-6485	Professional Services - Legal	58,131	2,276	4,500	2,224	98%	Estimated
Totals		\$ 89,713	\$ 9,673	\$ 192,658	\$ 182,985	1892%	

BUDGET FY 2019-20

Bear Valley Basin Groundwater Sustainability Agency		(A)	(B)	(C)=(B)-(A)	(C)/(A)	Explanation	
		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Proposed Budget	Change		%
Replenish Big Bear Project							
45-50-9025	Outlay - Professional Services - Other	\$ 260	\$ 301,943	\$ 847,940	\$ 545,997	181%	See line item details
Totals		\$ 260	\$ 301,943	\$ 847,940	\$ 545,997	181%	

BUDGET FY 2019-20

Bear Valley Basin Groundwater Sustainability Agency		FY 2017-18		FY 2018-19		FY 2019-20		Explanation
Outlay - Professional Services - Other		Actual	Actual	Proposed Budget	Change	%		
1	Water Systems Consulting		\$ 275,931	\$ 646,937	\$ 371,006	134%	Appropriates 75% of WSC/BBARWA current contract. Unexpended balance will carry forward to next fiscal year.	
2	Environmental		3,375	61,501	58,126	1722%	Appropriates 75% Dodson/BBARWA current contract. Unexpended balance will carry forward to next fiscal year.	
3	Water Testing		22,637	20,627	(2,010)	-9%	Appropriates 75% of estimated 2 additional rounds of testing per BBARWA GM.	
4	Hydrogeology	260		-	-	--		
5	Lake Levels and Release Plan/Valley District			22,500	22,500	--	Appropriates 75% of estimated costs per MWD GM.	
6	Impoundment and discharge analysis			21,375	21,375	--	Appropriates 75% of Sub-contractor to WSC; not included in line 1.	
7	Regulatory Support			75,000	75,000	--	Appropriates 75% of regulatory consulting services - lake impound requirements. Reduced WSC line item funding to accommodate this service.	
Totals		\$ 260	\$ 301,943	\$ 847,940	\$ 545,997	181%		



Bear Valley Basin Groundwater Sustainability Agency Agenda Report

DATE: June 29, 2020
TO: Board of Directors
FROM: Reginald A. Lamson, Administrator
RE: Public Hearing and Resolution No. 2020-XX Budget FY 2020/21

Background & Discussion:

Pursuant to section 12 and 13 of the Joint Powers Agreement for the Formation of the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA), and pursuant to Article 7.3 of the Bylaws of Bear Valley Basin Groundwater Sustainability Agency, the Board is to adopt an annual budget by “resolution or otherwise.”

On June 16, 2020, the Board reviewed and discussed proposed Budget for the Fiscal Year ending June 30, 2021. No changes were requested by the Board. The budget is balanced and reflects member agency contributions for administrative costs. The proposed budget reflects the Board’s adoption Addendum No.1 to the Amended and Restated Memorandum of Understanding on June 16, 2020. Accordingly, cost associated with Replenish Big Bear will be billed directly to the member agencies, eliminating the BVBGSA clearinghouse process.

Administrative costs include estimated costs for office supplies, bank fees, legal and audit fees. Costs related to the Ground Water Sustainability Plan will be carried from fiscal year 2019/20.

Financial Impact:

The Budget is balanced and remains within the funding authorized by the member agencies.

Recommendation:

- 1) Conduct Public Hearing to adopt the BVBGSA Budget for FY 2020/21.
- 2) Adopt Resolution No. 2020-XX adopting the Budget for FY 2020/21.

Attachment:

- 1) Resolution No. 2020-XX Adopting the BVBGSA Budget for FY 2020/21
- 2) BVBGSA Draft Budget FY 2020/21

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAR VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
APPROVING THE FISCAL YEAR 2020/21 BUDGET**

WHEREAS, on May 25, 2017, the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) was formed; and

WHEREAS, on October 18, 2017, the Board of Directors (Board) acknowledged the updated Joint Powers Agreement (JPA) by and among the City of Big Bear Lake Department of Water and Power, the Big Bear City Community Services District, the Big Bear Municipal Water District, and the Big Bear Regional Wastewater Agency for the BVBGSA; and

WHEREAS, pursuant to the Sections 12 and 13 of the JPA, the Board shall adopt a budget as specified in the bylaws, by resolution or otherwise; and

WHEREAS, on October 18, 2017, the Board adopted the BVBGSA Bylaws and pursuant to the Article 7.3 of the Bylaws, the BVBGSA shall operate pursuant to an operating fund/budget adopted in accordance with Sections 12 and 13 of the Agreement; and

WHEREAS, the Directors have conducted a public hearing and adopted the Fiscal Year 2020-21 Departmental Budget as follows:

1. General Fund appropriated resources in the amount of \$14,030 shall be appropriated for use in full and transferred to the following funds:
2. Operations and Maintenance Fund appropriated resources from General Fund of in the amount of \$14,030, and appropriated uses in the amount of \$14,030;

NOW, THEREFORE BE IT RESOLVED that the Board of Directors of BVBGSA does hereby approve the Fiscal Year 2020/21 Budget attached hereto.

PASSED, APPROVED, and ADOPTED this 29th day of June, 2020

AYES:

NOES:

ABSTAIN:

ABSENT:

Robert C. Ludecke, President,
Board of Directors

ATTEST:

James Miller, Secretary
Board of Directors

**BEAR VALLEY BASIN
GROUNDWATER SUSTAINABILITY AGENCY**

**FISCAL YEAR ENDING JUNE 30, 2021
BUDGET**

JUNE 29, 2020





Bear Valley Basin

Groundwater Sustainability Agency

C/O City of Big Bear Lake, Department of Water
 Attention: Reginald A. Lamson
 PO Box 1929 Big Bear Lake, CA 92315

DATE: June 29, 2020
TO: Board of Directors
FROM: Reginald A. Lamson, Administrator
RE: Fiscal Year 2020/21 Budget

In Fiscal Year 2020/21, the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA) will pursue two main objectives:

1. Continue to support the efforts of the Replenish Big Bear Project
2. Working toward completion of the Bear Valley Basin Groundwater Sustainability Plan

Replenish Big Bear

Replenish Big Bear (the Project) is a forward-looking water supply project that protects our community's water supplies well into the future. Upon completion it will supplement the Valley's essential water supplies with hundreds of millions of gallons of clean water each year.

The clean water produced through Replenish Big Bear will be used to enhance water levels throughout the Valley, supporting the area's unique and diverse fish and wildlife. Replenished water levels support the community's recreation and tourism industry and protect the community's drinking water supplies, keeping Big Bear a great place to visit and live.

The member agencies (Big Bear Area Regional Wastewater Management Agency - BBARWA, Big Bear Municipal Water District - BBMWD, Big Bear City Community Services District - BBCCSD, and the City of Big Bear Lake Department of Water and Power - BBLDWP) will continue to move the project through regulatory review and work toward obtaining funding so that the project will be both beneficial to and affordable for the community. In Fiscal Year 2019/20 BBARWA was awarded a grant for \$500,000 for Replenish Big Bear. A second BBARWA grant application for over \$4.5 million has been approved by the Department of Water Resources. BBARWA is finalizing the paperwork for this grant. This grant funding is expected to support regulatory review, design, piloting and potentially cover some construction costs as the Project moves forward.

In Fiscal Year 2018/19 each member agency pledged \$250,000 in funding for preliminary design and environmental services. In Fiscal Year 2019/20 an additional \$250,000 was pledged by each member agency. As Fiscal Year 2019/20 draws to a close, funding from these pledges remains available to continue support for Replenish Big Bear and will be carried forward to, or otherwise reauthorized by the member agencies for use in Fiscal Year 2020/21. The above \$500,000 grant will provide \$125,000 reimbursement to each of the four member agencies.

Bear Valley Basin Groundwater Sustainability Plan

The Bear Valley Basin Groundwater Sustainability Plan (the Plan) is planning document that may facilitate obtaining future funding for Replenish Big Bear and complies with the Sustainable Groundwater Management Act (SGMA). The Plan is fully funded through a \$177,000 grant from the California Department of Water Resources under Proposition 1. BBLDWP will advance funding for the Plan and be reimbursed with Prop 1 grant proceeds as those are received. The Plan is expected to be completed by the end of calendar year 2020. Funding was appropriated for the Plan in Fiscal Year 2019/20. Residual funding and encumbrances from Fiscal Year 2019/20 will be carried forward from Fiscal Year 2019/20 to Fiscal Year 2020/21.

BUDGET FY 2020-21

CHANGE IN NET ASSETS				(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency				FY 2019-20	FY 2020-21			
		FY 2017-18	FY 2018-19	Adopted	Proposed	Change	%	Explanation
		Actual	Actual	Budget	Budget			
1	Member Agency Contributions	\$ 89,973	\$ 311,616	\$ 757,914	\$ 14,030	\$ (743,885)	-98%	Administrative Reimbursements
2	Grants			177,000	-	(177,000)	-100%	Unused grant funding will carry forward from FY 2019/20
Contributions and Revenues		89,973	311,616	934,914	14,030	(920,885)	-98%	
Expenditures		(89,973)	(311,616)	(934,914)	(14,030)	920,884	-98%	Administrative Expenses
Change in Net Assets		\$ -	\$ -	\$ -	\$ -	\$ -	--	

BUDGET FY 2020-21

CONTRIBUTIONS				(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency					FY 2020-21			
		FY 2017-18	FY 2018-19	FY 2019-20	Proposed	Change	%	Explanation
		Actual	Actual	Adopted	Budget			
1	BBARWA	\$ 19,777	\$ 2,418	\$ 2,664	\$ 2,758	\$ 94	4%	Share of administrative expenses
2	BBCCSD	22,520	103,066	251,750	3,757	(247,993)	-99%	Contingent upon adoption of Addendum No. 1 to the Amended and Restated MOU; Project costs for Replenish Big Bear will be billed directly to the Member Agencies.
3	BBLDWP	27,899	103,066	251,750	3,758	(247,992)	-99%	"
4	BBMWD	19,777	103,066	251,750	3,757	(247,993)	-99%	"
Totals		\$ 89,973	\$ 311,616	\$ 757,914	\$ 14,030	\$ (743,884)	-98%	

BUDGET FY 2020-21

REVENUES AND INFLOWS Bear Valley Basin Groundwater Sustainability Agency		FY 2017-18 Actual	FY 2018-19 Actual	(A)	(B)	(C)=(B)-(A)	(C)/(A)	Explanation
				FY 2019-20 Adopted Budget	FY 2020-21 Proposed Budget	Change	%	
1	Prop 1 - Ground water Sustainability Plan			\$ 177,000	\$ -	\$ (177,000)	-100%	Unexpended balance will carry forward to next fiscal year
Totals		\$ -	\$ -	\$ 177,000	\$ -	\$ (177,000)	-100%	

BUDGET FY 2020-21

EXPENDITURE SUMMARY				(A)	(B)	(C)=(B)-(A)	(C)/(A)	
Bear Valley Basin Groundwater Sustainability Agency				FY 2020-21				
Department		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Adopted Budget	Proposed Budget	Change	%	Explanation
1	Administration	\$ 89,713	\$ 9,673	\$ 191,158	\$ 14,030	\$ (177,128)	-93%	Legal, Audit and miscellaneous costs
2	Replenish Big Bear	260	301,943	743,756	-	(743,756)	-100%	Contingent upon adoption of Addendum No. 1 to the Amended and Restated MOU; Project costs for Replenish Big Bear will be billed directly to the Member Agencies.
Totals		\$ 89,973	\$ 311,616	\$ 934,914	\$ 14,030	\$ (920,884)	-98%	

BUDGET FY 2020-21

Bear Valley Basin Groundwater Sustainability Agency		FY 2017-18 Actual	FY 2018-19 Actual	(A)	(B)	(C)=(B)-(A)	(C)/(A)	Explanation
				FY 2019-20 Adopted Budget	FY 2020-21 Proposed Budget	Change	%	
Administration								
40-98-6114	Office Supplies/Printing	\$ -	\$ 254	\$ -	\$ 500	\$ 500	--	
40-98-6315	Computers/Software			1,600	-	(1,600)	-100%	Accounting software compatible with Windows 10
40-98-6335	Bank Charges	-	3,243	4,148	4,400	252	6%	Full year of activity
40-98-6400	Professional Services	31,582	-	177,000	-	(177,000)	-100%	Ground Water Sustainability Plan
40-98-6480	Professional Services - Audit	-	3,900	3,910	4,130	220	6%	
40-98-6485	Professional Services - Legal	58,131	2,276	4,500	5,000	500	11%	Estimated
Totals		\$ 89,713	\$ 9,673	\$ 191,158	\$ 14,030	\$ (177,128)	-93%	

BUDGET FY 2020-21

Bear Valley Basin Groundwater Sustainability Agency				(A)	(B)	(C)=(B)-(A)	(C)/(A)	Explanation
				FY 2019-20 Adopted Budget	FY 2020-21 Proposed Budget	Change	%	
Replenish Big Bear Project		FY 2017-18 Actual	FY 2018-19 Actual	FY 2019-20 Adopted Budget	FY 2020-21 Proposed Budget	Change	%	Explanation
45-50-9025	Outlay - Professional Services - Other	\$ 260	\$ 301,943	\$ 743,756	\$ -	\$ (743,756)	-100%	Contingent upon adoption of Addendum No. 1 to the Amended and Restated MOU; Project costs for Replenish Big Bear will be billed directly to the Member Agencies.
45-50-9250	Outlay - Source of Supply	-	-	-	-	-	--	Contingent upon adoption of Addendum No. 1 to the Amended and Restated MOU; Project costs for Replenish Big Bear will be billed directly to the Member Agencies.
Totals		\$ 260	\$ 301,943	\$ 743,756	\$ -	\$ (743,756)	-100%	

**BOARD OF BEAR VALLEY BASIN
GROUNDWATER SUSTAINABILITY AGENCY
MEETING MINUTES
June 16, 2020**

OPEN SESSION

A meeting of the Bear Valley Basin Groundwater Sustainability Agency Board of Directors was called to order at 4:08 p.m. on June 16, 2020 by Chairman Ludecke by Zoom conference call.

BOARD MEMBERS PRESENT:

Bob Ludecke, Chair
John Green, Vice Chair
Jim Miller, Secretary

BOARD MEMBER EXCUSED:

Craig Hjorth, Treasurer

PLEDGE OF ALLEGIANCE

Bob Ludecke, Chair

PUBLIC FORUM:

No comments from the public.

1. CONSENT CALENDAR**1.1 Approve Minutes of Board Meeting Dated October 4, 2019.**

Motion made by Vice Chair Green, seconded by Secretary Miller and carried 3-0 to approve the Consent Calendar.

AYES: Green, Ludecke, Miller

NOES: -

ABSTAIN: -

2. ITEMS REMOVED FROM CONSENT CALENDAR

None

3. DISCUSSION/ACTION ITEMS**3.1 Resolution No. 2020-01 – Addendum No. 1 to Amended and Restated MOU**

Vice Chair Green inquired with BBARWA General Manager, David Lawrence, if the Addendum was acceptable to BBARWA. David responded that the Addendum will “cut out the middleman”. Secretary Miller inquired into the impact to the other agencies in seeking grants. David responded that the approval of the Addendum will have no impact on or preclude the BVBGSA from applying for grants.

Motion made by Vice Chair Green, seconded by Secretary Miller and carried 3-0 to adopt Resolution No. 2020-01 approving Addendum No. 1 to the Amended and Restated MOU.

AYES: Ludecke, Green, Miller

NOES: -

ABSTAIN: -

3.2 Budget for Fiscal Year 2019-20

The Board reviewed the Fiscal Year 2019-20 Budget for approval at the June 29, 2020 Board Meeting.

3.3 Budget for Fiscal Year 2020/21

Secretary Miller inquired into the commitment of the member agencies. Dani McGee responded that each member agency has committed \$500K and that grant funding will decrease each member agencies total commitment. Chair Ludecke added that the \$500K commitment intended for two years will now be spread over more years.

3.4 Resolution No. 2020-02 – Appointment of Auditors

Secretary Miller inquired into whether the BVBGSA needed auditors. Dani McGee responded that the BVBGSA is required to have annual outside audits.

Motion made by Vice-Chair Green, seconded by Secretary Miller and carried 3-0 to adopt Resolution No. 2020-02 confirming the award to Lance, Sol, & Lunghard, LLP (LSLCPAs) with a three-year audit services contract.

AYES: Ludecke, Green, Miller

NOES: -

ABSTAIN: -

3.5 Resolution No. 2020-03 – Amendment No. 1 to the Joint Powers Agreement

No discussion.

Motion made by Vice-Chair Green, seconded by Secretary Miller and carried 3-0 to adopt Resolution No. 2020-03 approving Amendment No. 1 to the BVBGSA JPA, modifying the language in Section 20.

AYES: Ludecke, Green, Miller

NOES: -

ABSTAIN: -

3.6 Status of the Groundwater Sustainability Plan (GSP)

3.7 Management and Board Members Discussion

Chair Ludecke inquired into the construction cost as well as, the operations and maintenance (O&M) cost for Replenish Big Bear Project (Project). Administrator, Reggie Lamson, responded that the BVBGSA was awarded \$4.5M from the Department of Water Resources (DWR) Prop 1 Grant for planning, piloting, and a portion of the construction costs for the Project. WSC has calculated that the Agencies will be eligible for reimbursement for \$1.27M of cost and will only be responsible for approximately \$730K. Additionally, there is a grant application pending with the USBR, that will increase the reimbursement approximately \$45K. The final commitment from each agency for this phase of the work will probably be approximately \$200K each.

Chair Ludecke asked “when will the next shoe drop”. Reggie responded that the Agency has hired Dr. Anderson, a leader in lake water quality modeling, to answer the DWR’s questions. MWD General Manager, Mike Stephenson, added that the issue is whether the proposed treated wastewater discharge will cause degradation of the lake water quality and what level of reverse-osmosis (RO) will be required.

Reggie shared that the Department of Drinking Water (DDW) has concerns about wells within 100 feet of the lake at full capacity. The Agency hired an attorney to look at the DDW regulations and has sent a letter to the DDW regarding what the appropriate regulation method that should be applied to this project. We are waiting a response. David added that the member agencies see value in the Project. Most likely there will be some RO required. The balance is maximizing lake quality while minimizing cost to the community. Mike added that

Valley District is willing to pay \$176 per acre foot of water released from the dam. The Project may enable us to release up to 300-acre feet from the dam which would enable us to decrease the O&M cost to the community.

ADJOURN

No additional business came before the Board. At 5:04 p.m., Chair Ludecke adjourned the meeting.

Jim Miller, Secretary to the Board



Bear Valley Basin Groundwater Sustainability Agency Agenda Report

DATE: June 29, 2020

TO: Board of Directors

FROM: Reginald A. Lamson, Administrator

RE: **Resolution No. 2020-XX – The First Amendment to the BVBGSA Bylaws**

Background:

On October 18, 2017, the Board of Directors adopted the Bylaws (the Bylaws) of the Bear Valley Basin Groundwater Sustainability Agency (BVBGSA). The Bylaws established certain practices that make it difficult to pay vendors in a timely manner. We worked with Best, Best & Krieger to develop the proposed modifications to the Bylaws that comply with applicable statutes and allow for the timely payment of vendors.

The proposed modification allows the Treasurer and the Administrator together to validate vendor payments, and sign and release checks drawn on BVBGSA's bank account. A check register, including checks and other transfers, will be presented to the Board for review at the next board meeting.

Financial Impact:

There is no financial impact.

Recommendation:

Adopt Resolution No. 2020-XX, approving the First Amendment to the BVBGSA Bylaws.

RESOLUTION NO. 2020-XX

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
BEAR VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA,
APPROVING AN AMENDMENT TO THE BYLAWS**

WHEREAS, on October 18, 2017, the Bear Valley Basin Groundwater Sustainability Agency (“Agency”) adopted the Bylaws of the Bear Valley Basin Groundwater Sustainability Agency (“Bylaws”).

WHEREAS, Section 53910 of the Government Code allows agencies to draft resolutions authorizing practices with regard to the form, issuance, delivery, endorsement and payments of warrants, provided agencies conform substantially to practices specified in Sections 53911, 53912, 53913, or 53915 and such practices are convenient, efficient and in the public interest.

WHEREAS, pursuant to Article 11 of the Bylaws, the Board of Directors of the Agency (“Board of Directors”) are authorized to amend the Bylaws by resolution.

WHEREAS, all members of the Board received written notice of the proposed amendment, in accordance with the requirements listed in Article 11 of the Bylaws.

WHEREAS, the Board of Directors desires to amend the Bylaws in order to establish a new practice for the issuance of checks for the payment of Agency claims.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Bear Valley Basin Groundwater Sustainability Agency does hereby amend its Bylaws as follows:

1. Article 7, Section 2 of the Bylaws shall be amended to read as follows (new language is underlined, removed language is struck):

~~APPROVAL OF WARRANTS AND SIGNATURE OF CHECKS.~~ The Board adopts the following process: when funds are available for the payment of claims delineated in the Agency budget (“Claims”), the approval of the Claims shall, without the issuance of any warrant, be under the authority of the Treasurer and Administrator to pay the Claims by check or electronic transfer. Registers and transfers shall contain substantially the same information as required by law to be maintained for a warrant. At the subsequent Board meeting, the Board shall review and approve all disbursed Claim payments. ~~shall approve all warrants and authenticate issuance of checks in payment thereof.~~ A check register showing the check number, payee, amount, and the purpose of each check will be sent to the Board Members no later than 72 hours before each regular Board meeting. ~~Checks in payment of utility bills, postage, payroll, payroll taxes, credit union collections, petty cash, emergency repairs and invoices subject to discount and interfund transfers may be disbursed prior to Board approval. Such items shall be set forth on the next regular check register and presented to the Board dependent on timing of actual check delivery.~~

2. This Resolution shall become effective upon adoption by the Board of Directors.

PASSED AND ADOPTED at a Meeting of the Board of Directors of the Bear Valley Basin Groundwater Sustainability Agency on June 29, 2020.

Bob Ludecke, Chair

ATTEST:

James Miller, Secretary

FIRST AMENDMENT TO BYLAWS

OF THE

BEAR VALLEY BASIN GROUNDWATER SUSTAINABILITY AGENCY

Pursuant to Article 11 of the Bylaws of the Bear Valley Basin Groundwater Sustainability Agency (“Bylaws”), the Bylaws are hereby amended as follows:

Article 7, Section 2 is hereby amended to read as follows:

7.2 SIGNATURE OF CHECKS. The Board adopts the following process: when funds are available for the payment of claims delineated in the Agency budget (“Claims”), the approval of the Claims shall, without the issuance of any warrant, be under the authority of the Treasurer and Administrator to pay the Claims by check or electronic transfer. Registers and transfers shall contain substantially the same information as required by law to be maintained for a warrant. At the subsequent Board meeting, the Board shall review and approve all disbursed Claim payments. A check register showing the check number, payee, amount, and the purpose of each check will be sent to the Board Members no later than 72 hours before each regular Board meeting.

APPROVED by the Board of Directors of the Bear Valley Basin Groundwater Sustainability Agency in Resolution No. 2020-XX on June 29, 2020.

Bob Ludecke, Chair

ATTEST:

James Miller, Secretary



Bear Valley Basin Groundwater Sustainability Agency Agenda Report

DATE: June 29, 2020
TO: Board of Directors
FROM: Reginald A. Lamson, Administrator
RE: **Approval of Claims Payments**

Background & Discussion:

Pursuant to paragraph 7.2 of the Bylaws of Bear Valley Basin Groundwater Sustainability Agency, the Board shall approve all claims payments. All checks issued for payment of claims have been signed by the Treasurer and the Administrator.

Recommendation:

Approve the claims payments as presented in the attached check registers.

Attachments:

Check Registers 1 & 2.

Bank Reconciliation

Ranges: From: To: From: To: Last
 Checkbook ID First Last Number First
 Description First Last Date 7/1/2018 6/30/2019
 User-Defined 1 First Last Type Check Check
 Sorted By: Number
 Include Trx: Reconciled, Unreconciled
 * Voided transaction ^ Cleared amount is different than posted amount
 Checkbook ID Description User-Defined 1 Current Balance

Number	Date	Type	Paid To/Rcvd From	Description	Payment
OPERATING	Operating		\$47,319.90		
1000	9/25/2018	CHK	Harris Computer Systems	AP Checks BVBGSA	PMCHK00000001 \$253.55
1001	12/20/2018	CHK	Best Best & Krieger LLP	SGMA Matter #30952.00003 Nov	PMCHK00000002 \$91.00
1002	1/17/2019	CHK	Best Best & Krieger LLP	BVBGSA Matter #30952.00001 Dec / SGMA Matter #30952.00003 Dec	PMCHK00000003 \$78.00
1003	3/4/2019	CHK	Big Bear Area Regional Waste	BBK Legal Services / Dodson & Assoc. CEQA Support / Replenish Big Bear Phase 1 WSC 3620	PMCHK00000004 \$24,868.41
1004	3/4/2019	CHK	City of Big Bear Lake Depart	Bank Fees Aug-Dec 2018 / Check Stock BVBGSA Harris 09/05/18	PMCHK00000004 \$1,288.67
1005	3/4/2019	CHK	Rogers, Anderson, Malody & S	Progress Bill 6/30/18 Audit	PMCHK00000004 \$3,900.00
1006	3/14/2019	CHK	Big Bear Area Regional Waste	Replenish Big Bear Phase 1 WSC 3571	PMCHK00000005 \$29,828.52
1007	3/28/2019	CHK	Big Bear Area Regional Waste	Evante Water Sample #184651 / BVWSP WSC Inv 3682 Thru 1/31	PMCHK00000006 \$36,928.08
1008	3/28/2019	CHK	Best Best & Krieger LLP	Matter #30952.00001	PMCHK00000006 \$111.60
1009	3/28/2019	CHK	Big Bear Municipal Water Dis	OMLO 20.028 Prof Serv 02/28/19	PMCHK00000006 \$50.63
1010	4/12/2019	CHK	Big Bear Area Regional Waste	CLNLAB Testing Inv# 967134	PMCHK00000007 \$6,097.50
1011	4/12/2019	CHK	Best Best & Krieger LLP	Matter #30952.00001	PMCHK00000007 \$26.00
1012	4/25/2019	CHK	Big Bear Area Regional Waste	WSC Inv #3736 Thru 2/28/19	PMCHK00000008 \$16,480.95
1013	5/9/2019	CHK	Big Bear Area Regional Waste	Clin Lab Testing Inv #968085	PMCHK00000009 \$3,581.25
1014	6/6/2019	CHK	Big Bear Municipal Water Dis	OMLO 20.028 Prof Serv 03/31/09	PMCHK00000010 \$50.63
1015	6/20/2019	CHK	Big Bear Area Regional Waste	WSC Inv #3785 Allocated Cost /Clin Lab Testing Inv# 968554 / Evantec Corp Sample Inv# 191614	PMCHK00000011 \$22,210.77
1016	6/20/2019	CHK	Best Best & Krieger LLP	GSA Matter #30952.00001	PMCHK00000011 \$26.00
17 Transaction(s)					
17 Total Transaction(s)					

System: 6/19/2020 10:20:37 AM Bear Valley Basin GSA
 User Date: 6/19/2020 CHECKBOOK REGISTER REPORT User ID: ERINC
 Bank Reconciliation
 Ranges: From: To: From: To:
 Checkbook ID OPERATING OPERATING Number First Last
 Description Operating Operating Date 7/1/2019 6/30/2020
 User-Defined 1 First Last Type Check Check
 Sorted By: Number
 Include Trx: Reconciled, Unreconciled
 * Voided transaction ^ Cleared amount is different than posted amount
 Checkbook ID Description User-Defined 1 Current Balance

Number	Date	Type	Paid To/Rcvd From	Description	Origin	Payment
OPERATING	Operating		\$34,460.52			
1017	7/3/2019	CHK	Big Bear Area Regional Waste	Clin Lab Testing Inv#967452	PMCHK00000012	\$3,446.25
1018	7/18/2019	CHK	Big Bear Area Regional Waste	WSC Inv# 3851 Allocated Cost / Evantec Inv #192441 / Clin Lab Inv #966473	PMCHK00000013	\$29,348.67
1019	8/1/2019	CHK	Big Bear Area Regional Waste	Clin Lab Testing Inv#969464, 969469 / TDods Inv#BWA181 / TDods Inv#BWA181 19-2	PMCHK00000014	\$6,840.00
1021	8/15/2019	CHK	Big Bear Area Regional Waste	WSC Inv#3925	PMCHK00000015	\$68,674.95
1022	8/29/2019	CHK	Big Bear Area Regional Waste	WSC Inv# 3993	PMCHK00000016	\$55,479.90
1023	9/12/2019	CHK	Big Bear Area Regional Waste	Clin Lab Testing Inv#969977	PMCHK00000017	\$2,617.50
1024	10/16/2019	CHK	Big Bear Area Regional Waste	WSC Inv#4061	PMCHK00000018	\$47,652.42
1025	10/24/2019	CHK	Big Bear Area Regional Waste	BBK Inv 858163 / Clin Lab Inv 970435	PMCHK00000019	\$3,699.90
1026	11/21/2019	CHK	Big Bear Area Regional Waste	WSC Inv# 4081 / TomDods Inv#BWA181 / Clin Lab Inv# 970973	PMCHK00000020	\$57,068.67
1028	11/22/2019	CHK	Thomas Harder & Co., Inc.	GSA Consulting 10/4 - 11/1/19	PMCHK00000021	\$30,243.75
1029	12/5/2019	CHK	Danielle McGee	Reimburse (4) Quickbook License	PMCHK00000022	\$1,599.95
1030	12/19/2019	CHK	Big Bear Area Regional Waste	Clin Lab Inv#971481 / BBK Inv#862030	PMCHK00000023	\$3,318.90
1031	12/19/2019	CHK	Best Best & Krieger LLP	Inv# 864978	PMCHK00000023	\$52.00
1032	12/19/2019	CHK	Thomas Harder & Co., Inc.	GSA Consulting 10/4 - 11/29/19	PMCHK00000023	\$13,907.50
1033	12/19/2019	CHK	Lance, Soll & Lunghard, LLP	2019 BVBGSA Financial Audit	PMCHK00000023	\$2,940.00
1034	1/2/2020	CHK	Big Bear Area Regional Waste	WSC Inv#4199 / TomDods #BWA181 19-4	PMCHK00000024	\$48,255.84
1035	1/16/2020	CHK	Big Bear Area Regional Waste	WSC Inv# 4245 / Clin Lab # 972004 / BBK #865519	PMCHK00000025	\$46,874.61
1036	1/30/2020	CHK	Thomas Harder & Co., Inc.	GSA Consulting 12/4 - 12/27/19	PMCHK00000026	\$7,841.25
1037	2/13/2020	CHK	Big Bear Area Regional Waste	Clin Lab # 972490	PMCHK00000027	\$3,581.25
1038	2/13/2020	CHK	City of Big Bear Lake Depart	Reimburse DWP BBARWA# 1284	PMCHK00000027	\$41,732.67
1039	2/13/2020	CHK	Lance, Soll & Lunghard, LLP	2019 State Controller Report	PMCHK00000027	\$970.00
1040	2/27/2020	CHK	Big Bear Area Regional Waste	WSC Inv# 4324 / WSC Inv#4390	PMCHK00000028	\$93,004.47
1041	2/27/2020	CHK	City of Big Bear Lake Depart	Reimburse DWP 3/4 1099 GSA E-File	PMCHK00000028	\$5.74
1044	3/17/2020	CHK	Thomas Harder & Co., Inc.	GSA Consulting 12/3-1/31/20 / GSA Consulting 2/3 - 2/28/20	PMCHK00000030	\$6,555.00
1045	4/22/2020	CHK	Big Bear Area Regional Waste	WSC Inv# 4483 / BBK Inv# 871236	PMCHK00000031	\$46,795.47
1046	5/21/2020	CHK	Big Bear Area Regional Waste	WSC Inv# 4520 / WSC Inv# 4571	PMCHK00000032	\$84,262.20
1047	5/21/2020	CHK	Thomas Harder & Co., Inc.	GSA Consulting 3/2 - 5/1/20	PMCHK00000032	\$5,688.75
1048	6/4/2020	CHK	City of Big Bear Lake Depart	Reimburse DWP GSA Website Annual Fees	PMCHK00000033	\$171.00
1049	6/18/2020	CHK	Best Best & Krieger LLP	BVBGSA Matter #30952.00001	PMCHK00000034	\$676.00
1050	6/18/2020	CHK	Thomas Harder & Co., Inc.	Consulting Services 05/04/20 - 05/20/20	PMCHK00000034	\$20,167.50
30 Transaction(s)						
30 Total Transaction(s)						



Bear Valley Basin Groundwater Sustainability Agency Agenda Report

DATE: June 29, 2020
TO: Board of Directors
RE: **Management and Board Member Discussion**

Board Members:

Bob Ludecke, Chairman
John Green, Vice Chairman
Craig Hjorth, Treasurer
James Miller, Secretary

Management:

David Lawrence, General Manager BBARWA
Mike Stephenson, General Manager MWD
Mary Reeves, General Manager CSD
Reginald Lamson, GSA Administrator/General Manager DWP